

Custody Document Transmittal

Lender's/Servicer's/Subservicer's Fannie Mae ID Number _____

Mortgagor Name _____

Fannie Mae Loan Number _____

Property Address (Street, City, State and Zip Code)

Lender's/Servicer's/Subservicer's Loan Number _____

Fixed Installment Amount

MULTIFAMILY LOAN DOCUMENTS

A. Please forward these documents:

Original Note Other (please specify): _____

Original Guaranty

B. Please specify reason for release requests:

Liquidated:

- Payoff
- Repurchase
- Payoff by Assignment

Referred For:

- Deed -in-lieu
- Foreclosure
- Other (please specify): _____
- Litigation: _____
(describe)

C. Special Instructions for release/satisfaction of mortgage:

Release/Satisfaction document attached

Return To: _____

Other (please specify):

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

FANNIE MAE USE ONLY

Date of Release: _____

Documents Released Previously on: _____

Approved By

(Employee Name): _____

Date: _____

D. 1. The following documents are being returned:

(please specify): _____

2. Documents are being returned because:

(please specify): _____

Receipt of returned documents acknowledged on:

By (Employee Name): _____

Date: _____

MAILING INFORMATION (Please Complete)

Lender/Servicer/
Subservicer: _____

Telephone No: _____ Fax No: _____

Street Address _____

Contact Name: _____ Date: _____

C/S/Z _____

Email: _____

Attention: _____