**MULTIFAMILY MORTGAGE LOAN DELIVERY PACKAGE**

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**FOLDER II**

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| **FOLDER II DELIVERY REQUIREMENTS:**   1. For a valid Delivery, Lender must comply with all applicable “Delivery Requirements”, as specified below and in the Form 6502.Folders I and III: 2. Lender must electronically deliver via DUS DocWay™ a scanned copy of this Multifamily Mortgage Loan Delivery Package Table of Contents – Folder II along with scanned copies of all applicable documents checked below, subject to any Special Delivery Requirements identified in this Table of Contents. |
| **ALL FOLDER II DOCUMENTS MUST BE DELIVERED ELECTRONICALLY USING THE FOLLOWING URL:**  [**https://docway.fanniemae.com/D2**](https://docway.fanniemae.com/D2) |

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**FOLDER II**

**MORTGAGE LOAN INFORMATION**

|  |  |
| --- | --- |
| **Loan Information** | |
| Fannie Mae Commitment No. |  |
| Pool No. (MBS) |  |
| **Lender Information** | |
| Lender Name |  |
| Lender Address (City, State, Zip) |  |
| Lender Telephone |  |
| Lender Contact Name |  |
| Lender Contact Email |  |
| **Lender Counsel Information** | |
| Counsel Name |  |
| Law Firm Name |  |
| Address (City, State, Zip) |  |
| Telephone |  |
| Email |  |
| For any Loan Document delivery issues, Fannie Mae should contact  (Lender may check either or both boxes):  Lender  Counsel | |
| **Warehouse Lender Information** | |
| Warehouse Lender |  |
| Warehouse Lender Telephone |  |
| Warehouse Lender Email |  |
|  |  |
| **Property Information** | |
| Property Name |  |
| Property Address (City, County, State, Zip) | [LIST ALL ADDRESSES, IF MULTIPLE] |

**MULTIFAMILY MORTGAGE LOAN DELIVERY PACKAGE**

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**FOLDER II**

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| **ALL DELIVERY DOCUMENTS IN FOLDER II MUST BE DELIVERED ELECTRONICALLY USING THE FOLLOWING URL:**  [**https://docway.fanniemae.com/D2**](https://docway.fanniemae.com/D2) |

| **Delivery Package Content (Folder II)** | | | | |
| --- | --- | --- | --- | --- |
| **Check if Included** | **DOC #** | **Document** | **SPECIAL Delivery Requirement** |
|  |  | Multifamily Loan Delivery Package – Table of Contents (Form 6502.Folder II) | Deliver copy with Multifamily Mortgage Loan Delivery Package and transmit Electronic Copy via DUS DocWay |
|  |  | Transaction Approval Memo (underwriter’s narrative and spreadsheets) |  |
|  |  | Underwriter’s Data Form (Form 4662) |  |
|  |  | Underwriting Certification (6460 series), with all attachments, including financials and REO schedule |  |
|  |  | Appraisal (with original pictures and all other attachments, or Lender/Third Party Comprehensive Market Study (for all refinance loans)) |  |
|  |  | Current Certified Rent Roll |  |
|  |  | Property Operating Statements |  |
|  |  | Property Condition Assessment (if applicable) | Electronic Copy of Report Narrative delivered in DUS DocWay and data delivered separately through DUS Data Digitizer |
|  |  | Brokered Transaction Inspection Report (if applicable) |  |
|  |  | MBA Master Inspection Form |  |
|  |  | Termite Inspection Report (if applicable) |  |
|  |  | Engineer’s or Architect’s report (if applicable) |  |
|  |  | Threshold Evaluation (if applicable) |  |
|  |  | Environmental Risk Assessments (or updates for Refinance Mortgage Loans) | Electronic Copy of Report Narrative delivered in DUS DocWay and data delivered separately through DUS Data Digitizer |
|  |  | [Intentionally Deleted] |  |
|  |  | Seismic Risk Assessment (if applicable) | Electronic Copy of Report Narrative delivered in DUS DocWay and data delivered separately through DUS Data Digitizer |
|  |  | Evidence of Property’s compliance with all income, occupancy, and rent restrictions (for properties subject to a regulatory agreement or recorded use restriction) |  |
|  |  | Evidence of Property’s receipt of “Green Building” certification (only for a Mortgage Loan disclosed as a “Green MBS” based on the Property having been awarded a “Green Building Certification”) |  |
|  |  | High Performance Building (HPB) Report (only for a Green Rewards Mortgage Loan) | (Note: Standard Lender upload to DocWay) |
|  |  | Appendix H to Property Condition Assessment: HBP Module Report Tables (Form 4099.H) (only for a Green Rewards Mortgage Loan) | (Note: No Lender upload to DocWay required; Electronic Copy uploaded and stored via C&D) |
|  |  | Technical Solar Report and Appendix I to Property Condition Assessment: Technical Solar Assessment (Form 4099.I) (only for a Green Rewards Mortgage Loan with a Solar Photovoltaic System) | (Note: Standard Lender upload to DocWay.) |
|  |  | Seniors Housing Documents: |  |
|  |  | a. Consultant’s Management Report |  |
|  |  | b. Regulatory Compliance Report |  |
|  |  | Preferred Equity Documents |  |
|  |  | a. a final statement of sources and uses of funds reflecting the Preferred Equity holder’s investment in the capitalization structure of Borrower |  |
|  |  | b. a complete organizational chart of Borrower including any upper tier ownership entities or other holders |  |
|  |  | c. copies of the organizational and other documents relating to the Preferred Equity and the Preferred Equity holder, including any term sheets, private placement memoranda, operating agreements, pledge agreements, guaranties, etc. |  |
|  |  | Zoning Report (if applicable) | Electronic Copy of Report Narrative delivered in DUS DocWay and data delivered separately through DUS Data Digitizer |
|  |  | Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  |