



C&D Release Notes

Release 11.0

September 28, 2018

Multifamily Operations announces the release of Multifamily Committing and Delivery (C&D™) 11.0 on **October 13, 2018**, with the enhancements describe below.

HIGHLIGHTS

The updates to C&D included in 11.0 include:

- changes to support the upload and submission of data for Green Mortgage Loans, including:
 - changes to the “Property Collateral” screen to facilitate the upload of the High Performance Building (HPB) Report – Form 4099.H (Excel file);
 - a new ‘Multifamily Green Financing’ screen; and
 - changes to the “Commitment” screen to collect data for Green Mortgage Loans;
- Upload Template changes; and
- additional C&D Modifications.

Introduction

C&D Release 11.0 adds functionality to collect data for Green Rewards Mortgage Loans through the upload and submission of the Form 4099.H (excel). Moving the Form 4099.H (excel) upload process from DUS DocWay® to C&D will ensure the timely collection of this data, and provide real-time notification of the submission status, and the ability to view submission history. The ‘Property Collateral’ screen has also been enhanced to include a new ‘Green Financing Data’ section. Additional modifications include updates to the ‘Commitment’ and ‘Property Collateral’ screens, and to the Upload Template.

The table below provides guidance on what application should be used to upload and submit the Form 4099.H (excel file).

For a Commitment:	Form 4099.H Submission Process
Confirmed through October 12, 2018	Use DUS DocWay to upload and submit the Form 4099.H (excel file).
Confirmed after October 13, 2018	Use C&D to upload and submit the Form 4099.H (excel file)



I. Property Collateral Screen

Modifications have been made to the 'Property Collateral' screen to support the collection of data for Green Mortgage Loans. Changes include:

- adding a new section labeled 'Green Financing Data';
- adding a new 'Submit/View Green Data' button to enable the upload and submission of the Form 4099.H (excel file);
- populating non-editable fields in the 'Green Financing Data' section after submission of the Form 4099.H, which will include:
 - Form Type;
 - File Submission Type;
 - Green Rewards Eligibility; and
 - Form Submitted Date;
- relocating the 'Green Building Certification' field from the 'Property Data' section to the 'Short Property' section on the screen;
- updating the allowable values for the 'Green Building Certification' field to add 'No Green Building Certification' and to reflect currently recognized certifications (**NOTE:** this field will be required for all properties); and
- adding a new 'Is Green Building Certification Final?' field to the screen.

II. Multifamily Green Financing (New Screen)

A new 'Multifamily Green Financing' screen has been added to simplify the collection of 4099.H data for Multifamily Properties. The new screen will display information related to the Property, and allow the user to browse, view, upload, and submit Green Financing data from the Form 4099.H. This screen is accessed through the 'Submit/View Green Data' button referenced in Section I.

III. Commitment Screen

The Commitment screen has been updated to include a new field labeled 'Green Financing Type', which will be required for all Mortgage Loans. The allowable values have been updated to include 'No Green Financing' and 'Green Building Certification'.

IV. Upload Template

The Upload Template has been updated by:

- adding a new 'Green Financing Type' column with new allowable values to the 'Commitment' tab;
- removing the 'Green Financing' column from the 'Loans' tab;
- updating the 'Green Building Certification' column with new allowable values on the 'Property Collateral' tab;



- adding a new 'Gross Property Area (sq. ft.)' and 'Is Green Building Certification Final?' columns on the Property Collateral tab; and
- remove the 'Early Rate Lock' column from the Commitment tab.

If you run any internal process to populate the Upload Template and load the data into C&D, please note the template has been revised.

V. Additional Modifications

A new 'Gross Property Area (sq. ft.)' field has been added to the 'Property Collateral' screen. **NOTE:** This field will be required for all Properties.

The field 'Green Financing' has been re-labeled to 'Green Financing Type' and disabled on the 'Loan' screen. The field will be populated when the Commitment is associated to the Mortgage Loan.

The 'Early Rate Lock' field has been disabled on the Commitment screen. The Early Rate Lock option has been retired in favor of the Streamlined Rate Lock option.

The list of Multifamily Green Financing screen messages related to the 4099.H upload process can be viewed here:

[Green Financing Screen Messages.](#)

Effective Date

C&D 11.0 changes are effective October 13, 2018.

Questions

Please contact the following with any questions:

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